

ELECTION PACK

GUIDE TO POSITIONS AVAILABLE

UNDERGRADUATE COLLEGE CONVENOR

SPONSORS REQUIRED – 15

SPONSOR ELIGIBILITY –

- **must be fully registered student of the University of Glasgow**
- **must be studying in the college which the candidate they are sponsoring is standing**
- **must be an undergraduate**

POSITIONS AVAILABLE - 4

1 x College Convenor – Social Sciences

1 x College Convenor – Science & Engineering

1 x College Convenor – Medical Veterinary and Life Sciences

1 x College Convenor – Arts

Job Description

College Convenors are focused mainly with the academic side of student representation. Four Convenors are elected, one from each College: Science and Engineering, Medical Veterinary and Life Sciences, Arts, and Social Sciences. The responsibilities of an academic College Convenor can vary greatly, and they are an integral part of Council's function. Responsibilities include, but are not limited to:

- Organizing working groups to discuss issues raised by students
- Keeping Council informed of ongoing issues and regularly liaising with the VP Education
- Attending Faculty Meetings with relevant members of University staff to discuss issues
- regarding the University environment, the learning process, and course information
- Contacting students to advise them of SRC practices and initiatives, and to update students on any issues raised.

In addition to these responsibilities, College Convenors are expected to attend all Student Council meetings and University Senate meetings and must occasionally represent the SRC on relevant University Academic Committees. Opportunities will also arise for election to various University committees and positions. The position of College Convenor is, therefore, challenging and rewarding in equal measure.

SRC Committees and Working Groups

The SRC may establish sub committees or working parties to consider certain areas of its work and sometimes consider policy motions. College Convenors may participate in the work of such committees and groups (and can suggest the establishment of new groups or committees).

University Committees

Council votes in autumn to elect members to sit on a variety of University committees, including Library Committee, Museums and Galleries Committee, Senate, Senate Disciplinary and Student Support Development Committee. Please contact the PA to the Permanent Secretary for a full list of committees.

CHECKLIST

PLEASE CHECK YOU HAVE:

- Completed an online nomination form and submitted the form by 12 noon on Friday the 18th February.
- Checked that your sponsors are all fully registered students of the University of Glasgow and eligible to sponsor the position you are standing for. **We recommend that you add additional sponsors to help you meet your quota in case any of your selected sponsors are not eligible.**
- Made sure all your sponsors are confirmed by 4pm on Friday 18th February.
- Submitted an electronic photo to the elections email address by 4pm on Friday 18th February.
- Submitted your manifesto (no more than 200 words) as an attachment to the elections email address by 4pm on Friday 18th February.
- Read the job description.
- Read and understood the election rules and regulations.

If you have any questions, please do not hesitate to contact the Deputy Returning Officer, on elections@src.gla.ac.uk

<https://www.glasgowunisrc.org/representation/elections/>