

Dear Student,

Thank you for considering standing to be a council member on Glasgow University's Students' Representative Council.

Getting involved in the SRC is a great way to meet new people, build your CV and help improve the student experience for everyone. Whether you're running to be a School Representative or College Convenor, one of our Welfare & Equal Opportunity Officers or a Sabbatical Officer, the decision to get involved and represent students may be one of the best decisions you've made at university.

The Students' Representative Council represents students on many university committees at different levels. From University Court to the Student Experience Committee, we deal with issues relating to student welfare, learning and teaching, accommodation, study spaces, the digital experience and much more.

Please contact us if you would like a full list of the committees on which the SRC has a seat.

Although representation is a key focus, we do a lot more than that. Our sabbatical officers and council members organise a range of exciting and engaging events, which are focal points within the University's calendar, and these aim to benefit students alongside the wider community. Some of our big annual events include our Raising and Giving week, the Student Teaching Awards, the Volunteering & Clubs and Societies Awards, and many more. We also lead on several campaigns, such as preventing gender-based violence, mental health awareness and suicide prevention, as well as promoting crucial calendar dates such as Transgender Day of Visibility and Black History Month. Council members are also invited to a wealth of social events, including our Annual Council Dinner in spring.

There are also other ways you can get involved in the work the SRC does, such as through Volunteering, Student Media or helping with Welcome Week. I hope that your interest in supporting the student body on a wide range of issues will continue, and that you will involve yourself and engage with the SRC and its varied events and opportunities throughout the year.

There is financial support for SRC election candidates to help cover some of the costs associated with canvassing such as printing costs for leaflets and posters. This support is available to all candidates, and the sum available to each candidate will depend on the number of candidates who wish to receive this assistance. Details on how to apply and the process are available [here](#).

Being part of the SRC is a truly unique experience; I have loved my time on council so far and I'm so thankful for the skills, experiences, and friendships I've gained

along the way. I would recommend the opportunity to everyone - you won't regret it!

Best of luck with your campaign and remember, if you have any questions don't hesitate to email [elections@src.gla.ac.uk](mailto:elections@src.gla.ac.uk) with any questions.

Yours sincerely,

Duncan Calvert  
SRC President

A handwritten signature in black ink, reading "Duncan Calvert". The signature is written in a cursive style, with the first name "Duncan" on the top line and the last name "Calvert" on the bottom line.

## Election Guidance – Welfare & Equal Opportunities Officers

Role Description	
<b>Roles Available</b>	<ul style="list-style-type: none"> <li>- Age Equality Officer</li> <li>- Home Students Officer</li> </ul>
<b>Location</b>	Hybrid (must attend a min. 3 Council meetings in-person)
<b>Endorsers Required</b>	15
<b>Endorser Eligibility</b>	Must be a fully registered student at the University of Glasgow.
<b>Term of Office</b>	20 <sup>th</sup> October 2025 – 30 <sup>th</sup> June 2026
<b>Training Date(s)</b>	SRC Council Training will take place in-person on Saturday, 25 <sup>th</sup> October (details TBC if elected)
<b>Working Hours</b>	<p>Flexible. As a Welfare &amp; Equal Opportunities Officer, you will be expected to attend the following per semester:</p> <ul style="list-style-type: none"> <li>- 3-4 Council meetings</li> <li>- 3-4 Academic Forums</li> <li>- 1-2 Learning &amp; Teaching Committees</li> </ul>

### Main Duties

There are 12 Welfare & Equal Opportunities Officers elected to Council. It is the responsibility of the Welfare & Equal Opportunities Officers to represent the concerns of students who sometimes fall outwith academic representation.

Each Officer handles a particular portfolio, and all registered students at the University of Glasgow are eligible to vote and stand for these positions. The Welfare & Equal Opportunities positions are listed below, with a brief description of their portfolio:

#### Age Equality Officer

The Age Equality Officer acts as a representative to all students on issues relating to Age Equality. They are expected to regularly liaise with the VP Student Support and representatives of Mature Student groups on campus.

#### Charities Officer

Liaise regularly with the VP Student Activities to help run and facilitate the organisations of events throughout the year with the RAG committee, particularly the annual RAG Week campaign, in addition to further supporting clubs and societies with their own fundraising initiatives.

#### Disability Equality Officer

Represents all issues pertaining to students with disabilities, including accessibility and support. The Disability Equality Officer must liaise regularly with student groups and the VP Student Support and where appropriate the Mental Health Equality Officer.

#### Environmental Officer

The Environmental Officer works closely with the VP Student Support as well as representatives from the wider community outside of the University. They are tasked with facilitating student responses to environmental issues of local and national importance.

#### **Gender Equality Officer**

Represents student gender issues on campus. The Gender Equality Officer must liaise regularly with the VP Student Support and University Gender Equality staff. They may also be expected to attend relevant University committees.

#### **Home Students Officer**

Represents all students on issues pertaining to the home student experience. The Home Student Officer is expected to liaise with the VP Student Support and various home/commuting student groups across the university. They may also be expected to attend relevant University committees.

#### **International Students Officer**

Represents students on a wide range of issues. The International Students Officer is expected to liaise regularly with the VP Student Support and various International groups across the University. They may also be required to liaise with the SRC Volunteering Coordinator.

#### **LGBTQ+ Officer**

Represents student issues pertaining to sexual orientation. The LGBTQ+ Officer must liaise regularly with the VP Student Support.

#### **Mental Health Equality Officer**

Promote and facilitate campaigns and events which are in line with the “See Me” pledge objectives of reducing stigma and discrimination of mental ill-health. Raise awareness of the support which is available on and off campus to students. The Mental Health Equality Officer must liaise regularly with the VP Student Support and where appropriate, the Disabilities Equality Officer.

#### **Race Equality Officer**

Represents student issues on race equality. The Race Equality Officer must liaise regularly with the VP Student Support and may be expected to attend relevant University committees.

#### **Widening Participation Officer**

The two Widening Participation Officers represent students from widening access backgrounds at the University. This group includes student carers; care-experienced or estranged students; mature students; and students from low-income backgrounds. The Widening Participation Officers are expected to liaise regularly with the VP Student Support on issues pertaining to their remit. They will work closely with the other Welfare & Equal Opportunities officers, particularly the Age Equality Officer.

In addition to these responsibilities, Welfare and Equal Opportunities Officers are expected to attend all meetings of Council. Opportunities will also arise for election to various University committees and positions.

### SRC Committees and Working Groups

The SRC may establish sub committees or working parties to consider certain areas of its work and sometimes consider policy motions. Welfare & Equal Opportunities Officers may participate in the work of such committees and groups (and can suggest the establishment of new groups or committees).

### University Committees

Council votes in Autumn to elect members to sit on a variety of University committees, including Court, Student Experience, and CIVIS. Please contact the PA to the Chief Executive for a full list of committees.

### Checklist

#### Please ensure you have:

- Submitted your online nomination form by 12pm on Friday, 3<sup>rd</sup> October.
- Checked that your endorsers are all fully registered students at the University of Glasgow and are eligible to endorse the position you are standing for. **We recommend that you add a few extra endorsers to help you meet your quota in case any of your endorsers are not eligible.**
- Made sure all your endorsers are confirmed by 4pm on Friday, 3<sup>rd</sup> October.
- Submitted the following to [elections@src.gla.ac.uk](mailto:elections@src.gla.ac.uk) by 4pm on Friday, 3<sup>rd</sup> October:
  - Photograph of yourself
  - Photograph of your Student ID
  - Your manifesto (max. 200 words, saved as a Word document)
  - Your manifesto summary (no more than 280 **characters**)
- Read the role description.
- Read and understood the election rules and regulations.

If you have any questions, please do not hesitate to contact the Deputy Returning Officer at [elections@src.gla.ac.uk](mailto:elections@src.gla.ac.uk).

<https://www.glasgowunisrc.org/representation/elections/>