

Dear Student,

Thank you for considering standing to be a council member on Glasgow University's Students' Representative Council.

Getting involved in the SRC is a great way to meet new people, build your CV and help improve the student experience for everyone. Whether you're running to be a School Representative or College Convenor, one of our Welfare & Equal Opportunity Officers or a Sabbatical Officer, the decision to get involved and represent students may be one of the best decisions you've made at university.

The Students' Representative Council represents students on many university committees at different levels. From University Court to the Student Experience Committee, we deal with issues relating to student welfare, learning and teaching, accommodation, study spaces, the digital experience and much more.

Please contact us if you would like a full list of the committees on which the SRC has a seat.

Although representation is a key focus, we do a lot more than that. Our sabbatical officers and council members organise a range of exciting and engaging events, which are focal points within the University's calendar, and these aim to benefit students alongside the wider community. Some of our big annual events include our Raising and Giving week, the Student Teaching Awards, the Volunteering & Clubs and Societies Awards, and many more. We also lead on several campaigns, such as preventing gender-based violence, mental health awareness and suicide prevention, as well as promoting crucial calendar dates such as Transgender Day of Visibility and Black History Month. Council members are also invited to a wealth of social events, including our Annual Council Dinner in spring.

There are also other ways you can get involved in the work the SRC does, such as through Volunteering, Student Media or helping with Welcome Week. I hope that your interest in supporting the student body on a wide range of issues will continue, and that you will involve yourself and engage with the SRC and its varied events and opportunities throughout the year.

There is financial support for SRC election candidates to help cover some of the costs associated with canvassing such as printing costs for leaflets and posters. This support is available to all candidates, and the sum available to each candidate will depend on the number of candidates who wish to receive this assistance. Details on how to apply and the process are available [here](#).

Being part of the SRC is a truly unique experience; I have loved my time on council so far and I'm so thankful for the skills, experiences, and friendships I've gained

along the way. I would recommend the opportunity to everyone - you won't regret it!

Best of luck with your campaign and remember, if you have any questions don't hesitate to email [elections@src.gla.ac.uk](mailto:elections@src.gla.ac.uk) with any questions.

Yours sincerely,

Hailie Pentleton-Owens  
SRC President

A handwritten signature in black ink, appearing to read 'hpo', written in a cursive style.

## Election Guidance – Undergraduate College Convenor

Role Description	
<b>Roles Available</b>	Undergraduate College Convenor Arts & Humanities Undergraduate College Convenor Medical, Veterinary & Life Sciences Undergraduate College Convenor Science & Engineering Undergraduate College Convenor Social Sciences
<b>Location</b>	Hybrid (must attend a min. 3 Council meetings in-person)
<b>Sponsors Required</b>	15
<b>Sponsor Eligibility</b>	Must be a fully registered student at the University of Glasgow. Must be studying within the College the candidate is standing for. Must be an Undergraduate student.
<b>Term of Office</b>	1 <sup>st</sup> July 2024 – 30 <sup>th</sup> June 2025
<b>Working Hours</b>	Flexible. As a College Convenor, you will be expected to attend the following per semester: <ul style="list-style-type: none"> <li>- 3-4 Council meetings</li> <li>- 3-4 Academic Forums</li> <li>- 1-2 Learning &amp; Teaching Committees</li> <li>- 1-2 Board of Studies</li> <li>- 1-2 Health &amp; Safety Committees</li> <li>- 3 Senate Meetings</li> </ul>

Main Duties
<p>College Convenors are focused mainly with the academic side of student representation. They are an integral part of Council's function. Responsibilities include:</p> <ul style="list-style-type: none"> <li>- Organising working groups to discuss issues raised by students.</li> <li>- Keeping Council informed of ongoing issues and liaising regularly with GUSRC's President and VP Education.</li> <li>- Attending Faculty Meetings with relevant members of University staff to discuss issues regarding the University environment, the learning process, and course information.</li> <li>- Contacting students to advise them of SRC practices and initiatives, and to update students on any issues raised.</li> </ul> <p>In addition to these responsibilities, College Convenors are expected to attend all student Council meetings and University Senate meetings and must occasionally represent the SRC on relevant University Academic Committees. Opportunities will also arise for election to various University committees and positions.</p>

### SRC Committees and Working Groups

The SRC may establish sub committees or working parties to consider certain areas of its work and sometimes consider policy motions. College Convenors may participate in the work of such committees and groups (and can suggest the establishment of new groups or committees).

### University Committees

Council votes in Autumn to elect members to sit on a variety of University committees, including Court, Student Experience, and CIVIS. Please contact the PA to the Permanent Secretary for a full list of committees.

### Checklist

#### Please ensure you have:

- Submitted your online nomination form by 12pm on Friday, 16<sup>th</sup> February.
- Checked that your sponsors are all fully registered students at the University of Glasgow and are eligible to sponsor the position you are standing for. **We recommend that you add a few extra sponsors to help you meet your quota in case any of your sponsors are not eligible.**
- Made sure all your sponsors are confirmed by 4pm on Friday, 16<sup>th</sup> February.
- Submitted the following to [elections@src.gla.ac.uk](mailto:elections@src.gla.ac.uk) by 4pm on Friday, 16<sup>th</sup> February:
  - Photograph of yourself
  - Photograph of your Student ID
  - Your manifesto (max. 200 words, saved as a Word document)
  - Your manifesto summary (no more than 280 **characters**)
- Read the job description.
- Read and understood the election rules and regulations.

If you have any questions, please do not hesitate to contact the Deputy Returning Officer at [elections@src.gla.ac.uk](mailto:elections@src.gla.ac.uk).

<https://www.glasgowunisrc.org/representation/elections/>