

**MINUTES OF THE 6th COUNCIL MEETING
HELD ON THURSDAY 17 MAY 2007 AT 6.30 p.m.
IN THE WILLIAMS ROOM**

ACTION

Present : As per Sederunt Sheets

Apologies : Julia Braun, Nicola Chan, Howard Dickson,
Chris Hall, Lucille Harvey, David Lamb,
Abs Mannan, Miriam MacDonald, Sophie Ramsay,
Filippo Trevisan, Mhairi Wilson

**1 MINUTES OF THE 5th COUNCIL MEETING
19 April 2007 – Factual Corrections**

None.

2 MATTERS ARISING

**2.1 Convenors, Officers & Court Assessor's Reporting Template
(Refer 2.1)**

N Jennings will circulate this to everyone in a word document.

NJ

2.2 Senior Management Group (Refer 2.3)

S Morrison has written another letter to the Principal and posted it on the Council forum.

2.3 PDP Working Group (Refer 2.4)

The final version of this report had been circulated to everyone.

2.4 Advisers of Studies Survey (Refer 2.5)

The deadline for returning the survey is 1 June. A report will be compiled in July with the information.

2.5 Hoodies (Refer 2.6)

Ongoing.

2.6 Meeting Time – Council Survey (Refer 2.12)

S Morrison had circulated this to everyone. These should be completed and returned as soon as possible.

2.7 Recycling Issues (Refer 2.13)

Council noted that only one person had completed and returned the questionnaire.

2.8 Personal Development Plan (Refer 5.1)

M Wilson had circulated a copy of her report to Council members.

2.9 Union Membership (Refer 7.1.9)

G Brown informed Council that the QM Union is happy to grant access to

Access students provided they can prove their status. S Morrison had spoken to the Library about it and was informed that Access students have exactly the same rights as undergraduate students. S Morrison will now speak to the GUU. She had also mentioned it to A Nolan, VP Learning & Teaching and W Muir, Assistant Clerk of Senate, who had said it would be investigated further.

ACTION

SM

2.10 Handover (Refer 7.3.5)

Anyone looking for advice on what information should be passed on to their successor should speak to one of the Sabbatical Officers.

2.11 Election Manifesto (Refer 9)

S Morrison had received some positive feedback on the manifesto despite the fact that some candidates and students were surprised the SRC didn't organise a hustings event.

2.12 HMOs (Refer 11)

G Brown had been unable to attend the last Hillhead Community Council meeting. Another one will take place in June and G Brown will liaise with M Wilson and S Campbell about attending it.

GB

2.13 Annual Report (Refer 12)

K Borrowdale informed Council the annual report is in its early planning stages. Anyone who would like to see a copy should speak to her.

Minutes adopted by Council.

3 SABBATICAL OFFICERS' REPORTS

SHONA MORRISON, PRESIDENT

(Copy circulated)

Nothing further to add.

3.1 Questions or Comments for the President

None.

4 DAVID LAMB, VP (MEDIA & COMMUNICATIONS)

Apologies had been submitted to the meeting.

4.1 Questions or Comments for VP (Media & Communications)

None.

5 MHAIRI WILSON, VP (LEARNING & DEVELOPMENT)

(Copy circulated)

Apologies had been submitted to the meeting.

5.1 Questions or Comments for VP (Learning & Development)

None.

6 KAT BORROWDALE, VP (STUDENT SUPPORT)

(Copy circulated)

Two further items added.

6.1 Letting Agent Awards – SRC Letting Agent Prizes (SLAPS)

K Borrowdale reported that she, along with some students from Guardian, had presented Grant Management with a framed certificate awarding them top prize for the agent with the most complaints – as a result they were asked to leave their offices. K Borrowdale is in the process of sending out awards to the 'Top 5 most complained about landlords'. She thanked the Advice Centre for coming up with the name for the award.

6.2 Flat Information Talks

K Borrowdale was pleased how successful the talks in halls and on campus had been.

6.3 Questions or Comments for VP (Student Support)

6.3.1 Mystuff

K Borrowdale was asked about 'Zotero'. She explained she had attended a presentation on 'My Stuff,' a PDP tool that the University wants to use and Zotero is a programme that is attached to the apply box which helps you gather, organise, and analyse sources.

6.3.2 Equality & Diversity Officer

S Campbell asked about this. K Borrowdale explained that interviews for this position will take place next month and she will be on the interview panel.

7 CONVENORS, OFFICERS & COURT ASSESSOR'S REPORTS

7.1 Jennifer Wightwick, Mature Students' Officer

7.1.1 Hunterian Museum

J R Wightwick informed Council she recently had lunch with the Director of the Hunterian Museum and a member of Computing Science. They discussed where museum items are stored and also issues that might be raised at committee meetings. They also talked about the Visitor Centre taking over the John McIntyre Building and were completely unaware there was concern about this.

S Morrison updated Council on the situation and it was noted that a draft response to the Estates Strategy, particularly in relation to the John McIntyre Building had been produced and this will be raised at the next Court Meeting. She also hopes to meet soon with the Secretary of Court and the Director of Estates & Buildings to discuss the situation. Any further comments would be welcome in order that S Morrison can put them forward at Court. It was proposed a tour of the building or a formal launch of the Williams Room could be arranged and University staff invited along to give them the opportunity to see the range of activities the SRC can provide.

8 Advice, Policy & Training Officer

S Morrison introduced Lesley Walker, one of the APTOs to members.

ACTION

9 ABSENCE POLICY

S Morrison is a member of the Absence Policy Working Group who have compiled a document regarding self certification for students who miss lectures or classes. She circulated copies of the document and asked members to submit any comments to her.

10 NSS

This is now finished and a debriefing meeting had taken place. S Morrison informed the University that this takes up far too much of a Sabbatical's time and she will be advising the new Executive to hire in someone to coordinate it, if it isn't done by the University. The response rates haven't been as high as last year. S Morrison will circulate her report and would welcome any feedback.

SM

11 COUNCIL/EXEC MEMBERS' REPORT BACK FORM

This will be circulated in a word document. It is hoped the new Executive will encourage members to complete them.

NJ

12 HEALTH & SAFETY UPDATE (BOYD ORR CEILING TILES)

A report by the Senior Advice, Policy & Training Officer had been circulated to members for information. It was noted that the rooms in the Boyd Orr Building which have metal ceiling tiles have now been assessed as 'Good' (no loose tiles), 'Fair' (1-4 loose tiles) or 'Poor' (5 or more loose tiles). These rooms will now be monitored closely, i.e. 'Poor' rooms checked once a fortnight and 'Fair' rooms checked once a month. This information will be compiled into a register which the SRC will have access to. After discussion it was agreed to seek clarification as to what monitoring means and how much it would cost to replace the worst tiles. Council were happy to accept the situation provided it is checked in a couple of months to find out how Estates & Buildings have been monitoring the situation and checking if there is a mechanism in place to replace the tiles.

Council wished to minute their thanks to H Speirs for producing the report.

13 AOCB

13.1 Sign Language Training

This will take place on Tuesday, 29 May in the Williams Room at 3pm and L Walker, one of the Advice, Policy & Training Officer's will be delivering it. Anyone interested in attending should let K Borrowdale know. It is hoped to repeat it later in the year. Council agreed to S Campbell's suggestion of having a signer at Freshers' Address.

13.2 Commemoration Day

Any Senate member wishing to attend Commemoration Day on Wednesday 20 June should let S Morrison know asap.

13.3 Council Dinner

This takes place on Friday, 1 June and S Morrison reminded members to return their reply slip.

13.4 The Hub

S Morrison reported that the SRC had met with the design team and they have asked for another list of comments/concerns about The Hub. Anyone with any comments should pass them to S Morrison.

13.5 Council Tax Survey

S Morrison reported that the Principal had received a letter from Jack McConnell stating that Glasgow City Council will no longer be charging international students' spouses Council Tax. Council were delighted with this news.

13.6 Last Meeting

As this was S Morrison's last meeting, after two years, she thanked everyone for their hard work and commitment over the year/s. She wished the new Sabbatical Officers good luck for next year and lots of luck for the future.

13.7 Thanks

On behalf of Council, S Campbell thanked Shona for her service and dedication over the last two years and to Kat, Mhairi & David for their hard work over the last year and for their leadership.

13.8 Shona's Musical Performance

Council noted that G Brown was disappointed he wouldn't be attending the Council Dinner this year and would miss a repeat of Shona's piano playing - this had been a highlight of his evening last year. Shona was slightly concerned that this was how her two years' would be remembered but N Jennings reassured Council that the piano had now been removed from the College Club!

The meeting closed at 7.30 p.m.