**Welcome Week 2025 Event Plan**

**Event title: GUSA Sports Fayre**

**Location: North Front, Hunter Halls**

**Capacity: N/A**

**Date: Sunday 14th September + Monday 15th September**

**Time: 10:00 – 16:00 Both Days**

**Description (short):** This is a 2-day session spanning Sunday 14th to Monday 15th in which the Uni’s various sports clubs will have desks in the Hunter Halls of the Main University Building, and outside on the North Front. Come and ask the different clubs questions!

**Setup: GUSA will handle Setup**

**During the event: Please refer to SRC/GUSA for specific tasks during the fair**

**Take down: No take down required.**

**Queue management:** Where there are queues building up, please make sure people are not blocking exits and entrances, and that they are not queueing in dangerous places (for example, across a road). Politely direct them to move from these spaces and try to maintain an orderly line.