



Glasgow Guardian: Editor-in-Chief

(Voluntary Role)

This role may be held by two co-editors. Applicants may apply individually and be invited to co-edit with another applicant, or joint applications are also welcomed (see form for how to apply jointly).

As Editor-in-Chief, you'll take on a central role in running *The Glasgow Guardian*. You'll work closely with your co-editor and a volunteer editorial team to publish six print issues during the academic year, while also maintaining the paper's digital output and reputation for quality student journalism.

You'll coordinate a mix of print and digital content — from news and features to opinion, reviews and interviews — while supporting contributors, managing deadlines, and upholding high editorial standards.

Whether you're an experienced student journalist or a strong writer and team leader with an interest in media, this is a unique opportunity to gain leadership and editorial experience in a real-world setting.

Role Title:

Editor(s)-in-Chief

Reports to:

Glasgow University Students' Representative Council (GUSRC)

Role Type:

Voluntary

Given the range of responsibilities, the role is ideally held jointly by two Editors-in-Chief (as has been the case in recent years).

Duration:

Academic year (2025–26), with for handover/support beginning in summer 2025

Role Summary

The Editor(s)-in-Chief of *The Glasgow Guardian* are responsible for the overall editorial direction, production, and development of the paper. Working closely with a volunteer team of student writers, editors, illustrators, and designers, the Editor(s) ensure the publication remains accurate, representative, and relevant to the University of Glasgow student community.

This includes planning and managing content, facilitating a collaborative and inclusive working environment, overseeing both print and digital output, and ensuring the financial sustainability of the paper. The Editor(s) also act as the primary liaison with GUSRC and uphold ethical and legal standards in all aspects of the publication.

Key Responsibilities

Editorial Leadership

- Set the editorial direction and overall content strategy for the publication
- Oversee a diverse mix of content (news, features, opinion, arts, reviews, etc.)
- Write and edit articles as required, and support contributors with feedback and development
- Ensure all content is accurate, fair, and reflects the interests of the student body

Team Management

- Recruit, support, and coordinate a team of volunteer editors, writers, designers and illustrators
- Chair regular editorial meetings and encourage an inclusive, collaborative team culture
- Promote participation from new contributors and underrepresented voices

Production & Platform Oversight

- Manage production timelines and ensure deadlines are met
- Oversee proofreading, layout and design (in collaboration with section editors and creatives)
- Liaise with GUSRC and any relevant providers on print, website, and social media platforms

Digital Strategy & Engagement

- Maintain and develop the paper's digital presence (e.g. website, social media)
- Explore opportunities for multimedia content and collaborations
- Encourage student engagement through events, campaigns, and coverage of key student issues

Financial Sustainability

- Monitor *The Glasgow Guardian's* annual budget and raise funds to support print and running costs.
- Maintain accurate records of spending and report on financial matters as needed.
- Liaise with the SRC on financial processes and funding opportunities.

Governance & Ethics

- Ensure compliance with media law (e.g. defamation, copyright) and editorial ethics
- Uphold the editorial independence of the paper while respecting GUSRC values and responsibilities
- Handle corrections or complaints professionally and transparently

Person Specification

Essential	Desirable
A current University of Glasgow student (undergraduate or postgraduate)	Prior involvement in <i>The Glasgow Guardian</i> or other student publications
Strong writing, editing, and communication skills	Familiarity with design and publishing tools (e.g. InDesign, Canva, WordPress)
Experience leading or coordinating a team	Awareness of student issues and diverse student perspectives
Excellent organisational and time-management skills	Understanding of media law and journalistic ethics
Collaborative, fair, and proactive leadership style	Experience with digital content, multimedia or social media strategy
Commitment to inclusive, responsible student journalism	

To Apply

Closing date for applications **Saturday 31st May, 00:00**

To apply, please complete the application form found here:

<https://forms.gle/wJrwcL1a9ed1Yf1d6>.

Questions?

If you have any questions about the application process, please contact recruitment@src.gla.ac.uk.

If you'd like to discuss the role informally, feel free to contact the current Editors-in-Chief at: editors@glasgowguardian.co.uk